

**FICOP'S ACCREDITATION REQUERIMENTS FOR SCOA CATEGORY:  
ACCREDITED PROFESSIONAL SENIOR ONTOLOGICAL COACH**

POLICY:  
Accreditation for Senior Professional  
Ontological Coach Accredited - SCOA  
F04.V3  
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MANAGING DIVISION:  
Accreditation

Decision No. 20210229 issued by Accreditation Division 19/02/21 and Board of Directors 20/04/21

## **Accreditation Requirements for SCOA category -Senior Professional Ontological Coach Accredited-**

FICOP is pleased of your interest in obtaining the international accreditation as Professional Senior Ontological Coach, SCOA accredited. At the International Federation of Professional Ontological Coaching - FICOP, we promote the development of professional ontological coaching internationally; regulating, promoting, representing, integrating and accompanying national and regional organizations that, founded on the pillars of ethics, conceptual rigor and the capacity for effective transformation, engage professional ontological coaches for the sustainable development of the profession. We invite you to read carefully the following information:

### **1: INTERNATIONAL ACCREDITATION**

The International Federation of Professional Ontological Coaching - FICOP, shall grant the SCOA international certification category - Senior Professional Ontological Coach Accredited, if you meet the requirements specified in Art. 2 of this document.

### **2: REQUIREMENTS**

To apply for the accreditation as Senior Professional Ontological Coach Accredited – SCOA, we invite you to first contact the National Association Member - ANM, which corresponds to your country.

Currently, FICOP has ten National Member Associations, which are: AACOP Argentina, ACCOP Chile, APCO Paraguay, ACOP Uruguay, ACCOP Colombia, ACOPP Peru, ACOP Venezuela, AsoCOOP Costa Rica, AECOP Ecuador and ABCOP Brazil. Please visit our website and under the link: Contact Us, you will find information about each ANM, <http://ficop.info/contactenos>

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The ANM will accredit your education degree, and will also grant our international accreditation, as each ANM represents the Federation.

If you are not a resident or national of any of the countries where we have ANM, we invite you to apply for SCOA certification directly with us by submitting the following requirements:

- a) Be an Ontological Coach graduated from a School with a FICOP accredited program and/or with a minimum of 350 hours of training, and with at least 200 hours of additional training and professional improvement in alternative training programs that develop the skills of a COP.
- b) Have been certified as a Professional Ontological Coach for at least 3 years.
- c) Have at least 700 hours of experience in sessions as a Professional Ontological Coach.

Based on the above requirements, we ask you to submit the following information:

1. Fill out form F04: SUBMMISSION FOR ACCREDITATION AS PROFESSIONAL ONTOLOGICAL COACH ACCREDIT SENIOR DEGREE - SCOA" on our website, which can be found under Acreditate/SCOA, in the following link:

<https://mensajerodigital.app/formulario/publico/747/Rd7kr5qORO>

Please attach the following information to this form:



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**DOCUMENTACIÓN REQUERIDA PARA LA ACREDITACIÓN SCOA**

✓	Resume and copy of the diplomas as an ontological coach and other coaching training, certifying the duration of each training received. The basic training must be certified by a FICOP Accredited School, in addition to a minimum of 200 hours of additional training programs for professional improvement.
✓	Copy of the Identity Card.
✓	Tributary ID Number (RUC, RUT, NIT, NITE, RNC, NIF, NIE, SSN, TIN, RTU, RTN, RFC).
✓	Attestation letter(s) of the professional activity carried out in the last three years, including: I. Supporting documentation of 700 hours of experience as an Ontological Coach with clients/coachees. (Detail name(s) of clients/coachees; date(s) of encounters; contact (phone or email address). II. Detail of activities developed in organizations based on ontological coaching. III. Detail of trainings you have conducted, based on ontological coaching. (Note: FICOP reserves the right to make random calls to verify the above)
✓	Two (2) letters of recommendation supporting their ethical behavior. One of them from a FICOP MCOA (Master Ontological Coach Accredited) and other from the academic director of the training program.
✓	Two (2) letters of recommendation from companies or clients/coachees with whom you are working or have worked with.
✓	One (1) video recording of an ontological coaching session, in which the overall process and methodology can be perceived, with a duration of between 30 and 60 minutes. (The link to access the recording must be attached to the form).
✓	Recent photograph (type passport)
✓	Receipt of payment for the SCOA certification study, amounting to USD 30. Payment should be made through FICOP's PayPal account: <a href="https://www.paypal.com/paypalme/FicopGlobal">https://www.paypal.com/paypalme/FicopGlobal</a> . If you are applying for this certification through one of our National Member Associations, you must make the payment in the bank account indicated by the Association.

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2. In case the accreditation is approved, the SCOA hereby commits with his/her signature to strictly comply with FICOP'S ethical framework.

### 3: BENEFITS

The person awarded with the FICOP certification as a Professional Ontological Coach Accredited SCOA Category, will receive:

- 3.1. FICOP's international certification.
- 3.2. The national certification of the National Member Association - ANM, corresponding to his/her country, such as: AACOP Argentina, ACCOP Chile, APCO Paraguay, ACOP Uruguay, ACCOP Colombia, ACOPP Peru, ACOP Venezuela, AsoCOOP Costa Rica, AECOP Ecuador or ABCOP Brazil, if accreditation was submitted through an ANM.
- 3.3. The accredited coach will receive through the ANM or FICOP, the INSIGNIA that certifies that he/she is an SCOA- ACCREDITED SENIOR PROFESSIONAL ONTOLOGICAL COACH, with the corresponding right to use it in all those documents or certificates that he/she considers pertinent, as long as they correspond to the category approved.
- 3.4. The coach will be part of the FICOP International Network as an accredited SCOA.
- 3.5. The coach will appear in the search engine of the FICOP website under OUR COMMUNITY section.
- 3.6. The coach shall have access to the academic calendar of exclusive events that FICOP may organize directly or through the ANM through which he/she was accredited. These events will be announced through social networks, FICOP's website or via email.

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3.7. The coach will participate exclusively in meetings, conferences, continuing education programs or updates, as well as receive free legal and professional advice in various areas of coaching by specialized FICOP staff. For this purpose, the certified coach should contact the area in charge through our web page: [www.ficop.info](http://www.ficop.info).

#### 4: ACCREDITATION COSTS

If the accreditation is approved, you shall pay USD 130 annually, through FICOP's PayPal account: <https://www.paypal.com/paypalme/FicopGlobal> . In case the certification is approved by one of our National Member Associations, you will need to make the payment to the bank account indicated by the Association.

Upon receipt and confirmation of payment, you will receive your FICOP badge by email, through the ANM or FICOP, within fourteen (14) days.

FICOP reserves the right to change the annual cost of certification for the following years. The annual cost of certification will appear on the website. [www.ficop.info](http://www.ficop.info)

If the accreditation is not approved, the applicant may apply again within one (1) year.

#### 5: POLICIES UPDATES

In the event of possible updates that the Accreditation Division and/or the FICOP Executive Committee deem appropriate, always with the aim of raising the professional standard, the coach should be leveled in such updates within 1 year or within a reasonable period which will be informed in advance. If you have any questions about these policies, please do not hesitate to contact the Accreditation Department by email: [acreditaciones@ficop.org](mailto:acreditaciones@ficop.org). At FICOP, we are committed to the sustainability of our profession.



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At FICOP, we are committed to the sustainability of our profession.

Thank you for your wish to be part of FICOP!

**SANDRA ROZO ZAPATA - MCOA**  
Presidente

**BLANCA LUZ GARCETE - MCOA**  
Directora de Acreditaciones